

**Association of Conservation Engineers**  
**General Business Meeting**  
**10/18/17**

Executive Committee Attendees: Holly Bentz (President), Natalie Little (President-Elect, 2017 Conference Chair), Joel Krause (Past President), Howard Thomas (Treasurer), Terra McParland (Secretary), Dave Bumann (Member-At-Large), and conference attendees  
Absent: Dale Gunter (Past President), and Linda Logan (Member-At-Large)  
Location: Courtyard Marriott, Ogden, Utah  
Notes by: Terra McParland, Secretary

Meeting started: 3:30 pm PST

1. Holly called the meeting to order.
2. Natalie Little and Tosh Wixom were thanked for being this year's conference planners and doing such a great job with the conference.
3. Minutes from last year's meeting were not provided to the group. It was discussed that the minutes and treasurer's reports from today's and Wednesday's meeting will be emailed to the entire membership using Meetings Northwest (MNW).
4. The group was reminded that we need a new newsletter editor. Interested persons should see Norval O.
5. Old Business. None
6. New Business:
  - a. General Committee Discussion.
    - i. It was decided that old committee members would roll over as much as possible.
    - ii. First the members need to be verified that they are still ACE members. Terra will work with MNW to verify.
    - iii. Natalie made a motion that if committee members are not currently paid ACE members, they would be dropped from the committees. Joel seconded and motion carried.
    - iv. Each Committee Chair will be tasked will filling their committees to replace dropped members.
  - b. Program Committee for 2018 will include Bo V., Janet G. and Natalie L.
  - c. Time and Place Committee will add Terry B and Howard T. since they will be hosting the potential 2019 and 2020 conferences.
  - d. No spouse program was provided this year since the past few years, the spouse groups thought they'd enjoy doing their own activities. ACE needs to determine whether the Spouse Advisory committee should continue. Joel made a motion to eliminate this committee and Tom H. seconded. Motion passed. Bylaws and operation manuals will need to be updated.
  - e. Someone questioned whether Life members and Eugene Baker recipients were captured in MNW database. Terra will follow up with MNW. These membership

categories do not pay dues. This might need to be looked by the membership committee due to declining membership and due payment.

- f. Natalie mentioned that she will be planning a conference call every month for the Executive Board with Committee Chair attendance required every other month. She'll send out invitations to the attendees.
  7. Next year's conference is in Norman, Oklahoma, with tentative dates of Oct 14-18, 2017
  8. Tentative 2019 conference location is Alabama.
  9. Tentative 2020 conference location is Missouri.
  10. Nominating Committee Report – Norval Olson
    - a. 2016-17 slate of candidates
      - i. President-Elect – Terry Boyd (Alabama)
      - ii. Past President – Holly Bentz (Oregon)
      - iii. Past President – Dale Gunter (Arkansas)
      - iv. Treasurer – Howard Thomas (Missouri)
      - v. Secretary – Terra McParland (Illinois)
      - vi. At-large – Hans Nielsen (Colorado) and Sarah Lau (Idaho)
      - vii. Joel K made a motion and Gary W. seconded and the group accepted the new Executive Committee.
  11. It was noted that if by-law changes are suggested by the committee, then the changes need to be sent out to the group 30 days in advance of voting on them to the entire membership.
  12. Tonight's banquet begins at 5:30 pm
  13. Howard T. made a motion to adjourn the meeting and Norval O seconded. Meeting adjourned
- Meeting ended: 4:11 pm PST.

End of meeting notes.