

ACE
ASSOCIATION OF CONSERVATION ENGINEERS

EXECUTIVE BOARD MEETING
March 11, 2021

MEETING AGENDA

Attendees:

William H. Scheperle, President, Present
Howard Thomas, Past President, Present
Terry Boyd, Past President, Present
Loren Woodin, President Elect, Present
Mattheuw Prenger, Treasurer, Present
Deborah Byrd, Secretary, Present
Justin Fessler, Member,
Sarah Lau, Member

An executive board meeting will be held by WebEx conference call at 2:00 PM central standard time on March 11, 2021. The meeting will be called to order by William Scheperle at 2:00 PM and roll will be taken. The Following Agenda Items will be covered during the meeting.

- I. Review Agenda: Vote to adopt agenda as presented or amended. Terry makes motion to adopt the agenda Sarah seconds motion carried.
- II. Review of January 14, 2021 minutes: Vote to approve minutes as presented or amended. Justin makes motion to approve, Loren seconds, motion carried.
- III. Review of October 22, 2020 minutes: Vote to approve minutes as amended, Sarah makes motion to approve, Matt seconds, motion carried.
- III. Treasurers report: Vote to approve treasurers report. Sarah makes motion to approve, Sarah seconds motion carried.
 - Checking \$3,532.05
 - Savings \$13,456.38
 - CD \$20,907.97
 - Scholarship \$4,166.20
- IV. Old Business.
 - A. 2020 ACE Awards Status Report - Howard will check on status of awards. Company is making awards currently. Howard will provide an update.
 - B. March 2021 ACE News Letter – Bill requested comments from board members on newsletter for sending this week. Replace rates for conference for sponsorships (gold, silver, platinum) and include cost for exhibitors. Bill will check on past newsletters and will work with Charles to finalize the letter. We will keep sponsorship levels and exhibitor fees the same as last year.
 - D. Committees Outlook and Overview of Committees – Committees are filled for 2021
 - E. Website Updates- Add newsletter, sponsorship and exhibitor rates to conference page and add hotel information for 2021. Bill will take care of updates.
 - F. Meetings Northwest Executed Contract – We have an executed agreement for 2021 with MNW.

Bill will forward an executed copy of the agreement to board members.

- G. Development of 2021 ACE Membership Report -Bill will work with MNW to update the membership report and will then work contact individuals by email to request membership renewals as needed.
- F. 2021 ACE Conference Proposal
 - OASIS agreement signed

V. New Business.

A. 2021 ACE Conference Proposal Discussion

- Vendors
- Sponsors (Program Committee, send 2020 sponsors a thank you letter signed by the President)
- Discuss Virtual Conference Attendance Option -Will look into recording the conference and making it available for members to view at a price and receive PDH's. We will continue to work on an option that is cost effective. Recommend scheduling a meeting with MNW to discuss options.
- Conference Fees – Working on finalizing conference agenda. Preliminary conference agenda is drafted, and conference fees will be the same as or lower than in 2019.
- Call for Papers and Membership Renewal – In the newsletter and will send out email request.

B ACE Website Update Effort- Update awards applications and scholarship applications. Work with MNW to update any additional items. Call for papers as well.

C. June 2021 Newsletter – The June newsletter will include a conference agenda, rates. June newsletter will need to be sent out in early June to encourage conference attendance.

VI. Vote to Adjourn Meeting - Matt made motion to adjourn, Howard seconds, motion carried.