

ASSOCIATION OF CONSERVAITON ENGINEERS

EXECUTIVE BOARD MEETING – JANUARY 18, 2022

MEETING MINUTES:

1. The meeting was called to order by President Loren Woodin at approximately 3:30 PM Central Standard time, on January 18, 2022. The meeting was held virtually via Google Meet. Those in attendance included:

Loren Woodin, President	Bill Scheperle, Past President
Howard Thomas, Past President	Dale Brockamp, President Elect
Matt Prenger, Treasurer	Taylor Kroll, At-large member
Mark Urbanovsky, At-Large Member	

2. Dale Brockamp agreed to serve as acting secretary in the absence of Sarah Lau.
3. Motion by Bill Scheperle to approve the agenda, seconded by Howard Thomas, motion carried.
4. Motion by Bill Scheperle to approve the 10/11/2021 meeting minutes as amended, seconded by Howard Thomas, motion carried. The only amendment was that the location of a future conference was listed as “Rexburg, Texas”. It should have been “Fredericksburg, Texas” but even that is no longer correct.
5. Matt Prenger gave the Treasurer’s report as of January 18, 2022 as follows:

Checking Account	\$5,567.90
Savings Account	\$16,484.89
Cert. of Deposit	\$21,257.05
Scholarship Account	\$3,848.50

Matt said that he recently transferred \$10k from the checking account to the savings account. Right now, the 2021 conference in Missouri netted a profit of \$5,494.56. There is one outstanding bill for trophies and one more \$500 sponsorship which has not been received. Bill Scheperle made a motion to approve the treasurer’s report. It was seconded by Howard Thomas and the motion carried.

6. Under old business, there were 44 registrations for the 2021 ACE conference in Springfield, MO. This includes 32 full registrations, two 2-day registrations, four 1-day registrations and 6 guests. Loren thanked Bill, Howard, Justin and everybody else at the Missouri Dept. of Conservation for their hard work and hospitality. It was a great conference and was very profitable.
7. All awards from the 2021 conference have been distributed to the recipients. ACE is still waiting on the invoice from the trophy company. There was a minor issue with the name of the awards being incorrect on two to the awards, but the trophy company took care of it. Loren mentioned that the Wyoming DGF award drew lots of positive exposure in the local press. We should really

encourage other States to submit projects for the ACE award program. It is a great way to earn positive recognition.

8. Under the Committees report, so far, everyone has agreed to stay on the same committees. We need to reach out to some of our newer and first-time attendees to get more participation.
9. Regarding the February 2022 Newsletter, Charles is in better health and can help assemble the newsletter. Loren asked the other board members to supply him newsworthy information by the end of January 2022 so that he can publish the newsletter later in February.
10. New Business: 2022 ACE Conference

Loren stated that the 2022 ACE Conference will be held in Cheyenne, Wyoming on October 10-13, 2022. He has selected The Little America Hotel & Resort as the conference venue. There was one other possible venue location, but Little America was selected by Loren and his team. Loren also described several activities and field trip destinations in southern Wyoming. In the next few months, he will coordinate activities with the local tourism bureau – Visit Cheyenne for advice and recommendations to promote the conference. It was also recommended to reach out to local restaurants who might want to offer give cards for door prizes for conference attendees.

11. There was a brief discussion regarding a Virtual Option for the 2022 conference. Howard and Bill said that they looked at this in Missouri but it was pretty expensive. The discussion was tabled until a later date once we know more information regarding COVID-19 concerns.
12. Matt Prenger made a motion to appoint Loren Woodin as conference chair, seconded by Howard Thomas. The motion carried.
13. Mark Urbanovsky asked for help in planning for the 2023 Conference in Texas. Specifically, how many attendees to expect. It was reported that the highest attended conference in recent times was 82 in Gulf Shores, AL in 2019. The lowest in recent memory was 35. Missouri said that when they were planning their conference, they planned /budgeted on at least 30 full conference attendees to break even. Mark reported that he is now looking at having the 2023 conference in San Marcos, Texas.
14. ACE Website. Loren said that he will have the necessary information to Autumn G. at Meetings Northwest by the first of February. These updates are needed to promote the upcoming conference in Wyoming.
15. Tentative future ACE Executive Board meeting dates were set as follows:

March 10, 2022

May 10, 2022

July 20, 2022

August 16, 2022

September 9, 2022
16. Motion to adjourn the meeting at approximately 4:20 PM Central Standard time by Howard Thomas, seconded by Bill Scheperle, motion carried.

Minutes by acting secretary, Dale W. Brockamp