

ASSOCIATION OF CONSERVATION ENGINEERS

BOARD OF DIRECTORS MEETING
May 24, 2023, 3:00 PM Central Daylight Time

MEETING MINUTES

Attendees:

Dale Brockamp, President
Matt Prenger, Treasurer
Sarah Lau, Secretary
Loren Woodin, Past President,
Bill Scheperle, Past President
Nara Sin, At-Large,
Mark Urbanovsky, At-Large

Absent: Catalina Weaver, President Elect

A Board of Directors meeting was held via WebEx virtual conference system at 3:00 PM Central Daylight Savings Time on Wednesday, May 24, 2023. The Following Agenda Items were covered during the meeting.

- I. The meeting was called to order at 3:02 PM CDST and roll was taken.
- II. Members had reviewed the draft meeting minutes from the ACE Board of Directors meeting on March 29, 2023. There were no recommended changes. Approval of the minutes was moved by Loren Woodin and seconded by Matt Prenger. The motion carried.
- III. Matt Prenger went over the Treasurer's report as of May 24, 2023, that he had previously sent to the board. Bill Scheperle moved to accept the report and was seconded by Mark Urbanovsky. The motion passed. Following are the balances as of 5/24/2023:

Checking	\$2,050.16
Savings	\$11,541.39
CDs	\$21,876.76
Total Deposits	\$35,468.31
Scholarship Fund (included in CD above)	\$4,583.34

Matt submitted form 990-N to the IRS confirming ACE's tax-exempt status for the year. He was able to track down the EIN number through the State of Missouri.

IV. Committee Reports:

- A. Membership – There appears to have been some activity by the committee as Jason Kruse requested Illinois contacts from Dale.

B. Communications/Newsletter – The content of the next newsletter will primarily be about the conference. Mark would like to tie down a few more presentations to include in the tentative conference agenda before publishing the newsletter.

C. Scholarship – The letter has not yet been sent out with a call for applications.

D. Awards

- By-laws/operating manual require submissions at least 60 days prior to conference. The board agreed on a submission date of September 1, a little less than the by-laws call for. That will give the members time to recruit more nominees if no submissions are received by that date and still have plenty of time to review the submittals.
- Sarah Lau moved and Bill Scheperle seconded the nomination of Howard Thomas for the Eugene Baker award. The motion carried.
- Sarah requested information on who previous plaques and awards have been ordered from. Several board members will provide contact information.
- Past President's Pin: Loren received one at the 2022 conference. He thinks that there are still a couple left in the box that he transferred to Mark at the end of the 2022 conference.

E. Program

- Call for Papers – Mark has commitments and/or submittals for 7 presentations so far: Taylor, Nara, Catalina, Loren, Infiltronics, Beaver Dam project, Wildlife Friendly Erosion Control. Dale committed to having a presentation from Illinois by him or another employee. Mark will ask the folks from Iowa and Arkansas. Sarah will ask the Payette National Forest. Other possibilities include an Engineering Ethics presentation by the Texas Board of Professional Engineers and a presentation on the Battleship Texas.
- Sponsors/Exhibitors – Mark asked whether he could be notified of when sponsors/exhibitors sign up so he knows who he needs to continue to contact. Meetings Northwest notified Loren last year when a sponsor/exhibitor signed up. Autumn at Meetings NW may be contacted to provide a current list.
- Conference Agenda & Schedule of Activities
 - Monday – Presentations all day
 - Tuesday – Field trip to visit fish hatchery, 2 dams under construction, Salt Lick BBQ for dinner, and view a film on Texas wildlife in the evening.
 - Wednesday – Presentations all day.

- Thursday optional fieldtrip – Visit a newly constructed Texas Park HQ, Enchanted Rock State Park, and Luchenbach

F. Any other committees

- a. Bill Scheperle has a box of historic conference proceedings. We discussed possibilities of what to do with the old proceedings. It was proposed that Missouri hang on to the paper copies and that options to scan and house electronically on the ACE Website be investigated. We also discussed whether proceedings still needed to be produced.

V. Old Business.

- A. Website Updates – Many updates have been completed. If you find something on the website that needs to be updated, contact Autumn at Meetings Northwest (agilleard@meetingsnorthwest.com) or Dale Brokamp.

VI. New Business

- A. Newsletter Deadlines - June 23. This will give Mark a few more weeks to fill some slots. Dale will most likely finalize the newsletter over 4th of July weekend.

- B. Scam Attempt – Payment to Venmo or Zelle account. Several members received a phishing email. It was not successful.

VIII. 2023 Proposed Board of Director Meeting Dates – 4th Wednesday, 3 p.m. Central Daylight Savings Time

- July 26, 2023
- August 23, 2023
- September 27, 2023

IX. Nara Sin moved and Matt Prenger seconded the motion to adjourn. The motion carried.

ATTACHMENTS:

1. Meeting minutes from March 29, 2023 Board Meeting