

Association of Conservation Engineers
ACE Business Meeting
October 07 & 09, 2024

Executive Board Attendees:

- Catalina Weaver, FL – President
- Nara Sin, AZ – President-Elect
- Niki Lambrou, TX – Secretary
- Michael Sestak, MO – Treasurer
- Dale Brockamp, IL – Past President
- Loren Woodin, WY – Past President
- Angela Lindgren, PA – At-large Member
- James Rogers, AR – At-large Member

- I. The ACE Business Meeting was called to Order.
- II. The attendees of the 2023 conference introduced themselves.
- III. Secretary Report: There was a motion to waive the reading of the 2023 ACE Business Meeting Minutes after noting that the minutes are posted on the ACE Website. The motion was seconded and the motion passed.
- IV. Presidents Report: Catalina thanked all sponsors, contributors, and presenters. She announced the silent auction and the 50/50 card split with all funds going towards the scholarship fund.
- V. Treasures Report: Michael presented net gain info as included below, report dated 10/9/24.

Account Totals	
Checking Account	\$ 20,683.91
Savings Account	\$ 4,092.07
CDs	\$ 23,119.56
Total Deposits	\$ 47,895.54
Scholarship Fund (In CD above)	\$ 3,943.14
Net Gain	\$ 3,435.32

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- b. 2024 ACE Conference Sponsors:
 - i. Gold:
 1. Crowder Gulf
 - ii. Silver:
 1. GLHN Architects & Engineers, INC
 2. Tetra Tech
 - iii. Bronze:
 1. TTL
- c. 2024 ACE Conference Contributors:
 - i. EOS Utility Servies
 - ii. Garver
 - iii. LADD Environmental
 - iv. MDTC MC Thomas Construction LLC
 - v. Moffatt & Nichol of Alabama LLC
 - vi. Reefmaker

vii. Thompson Engineering

d. A motion was made to approve the Treasurer's Report as presented. The motion was seconded and motion passed.

VI. Committee Updates:

a. Scholarship Committee:

- i. Seven scholarship applications were submitted this year, and the scholarship winner Hannah Sundararajan was announced. Pass around scholarship information to your local / state colleges for next year!
- ii. It was clarified that scholarship applicants must be a junior or senior in an undergraduate program or in a graduate program. As you reach out to colleges during the year, consider if expanding the requirements to more undergrads would be beneficial and help increase the number of applications. The next scholarship information will be included in the February / March Newsletter.

b. Program/Conference Committee:

- i. Nara provided an update to the group that the BASF shooting range field trip in Pheonix was no longer possible. Tuesday afternoon was changed to free time and \$40 dinner vouchers for the hotel were handed out to each member to replace the ACE provided dinner. The PDH hours for the conference will be adjusted to 15 hours and Nara will send certificates via email.

c. Awards Committee:

- i. Zero entries were received this year for the Carl V. Anderson Award. A discussion was held regarding revising the award language to allow for an in-person award to be given, in the years that no submissions were received ahead of the annual conference. The award vote will be held via anonymous paper voting. The winner will be voted upon during the Wednesday Business Meeting. Members present at the Wednesday Business Meeting will be eligible to vote. The award winner does not have to be present to win. The winner will be announced during the Awards Banquet. A motion to move forward with the award "test" was made and seconded. The motion passed.
- ii. A couple award name suggestions were mentioned: Award of Awesomeness, *Current Past President Name Award*, Conference Presentation Award, ACE Conference Outstanding Presentation Award.
 1. A motion was made on Monday to name the award after the past president. The motion was not seconded and was postponed to the Wednesday meeting.
 2. A motion was made on Wednesday to name the award the ACE Conference Outstanding Presentation. The motion was seconded and the motion passed. This award language will be added to the Operation Manual.

d. Communications Committee:

- i. Loren reminded the group about our Facebook page and asked for cool photos of projects to post. ACE would like to be more active on social media so reach out to if you would like to be involved. Currently the Facebook admins are the two past presidents and current president.
- ii. The Communications Committee is also looking for more regional representation. If your region is unrepresented and you would like to join, reach out to Loren.

e. Operations Manual:

- i. Dale presented the revisions dated October 2024 to the membership. The last manual update was in 2018 and many references are out of date specifying in person meetings and other practices. The 2024 update is made to reflect current technology and allow for some flexibility

- and modernization. The update also includes adjustments to the Communication Committee, for the same purposes.
- ii. No concerns were raised about the updates to the manual. A motion was made to accept as presented and was seconded. The motion passed.
- f. Bylaws Committee:
- i. It was noted that “Evelyn” needs to be added to the James and Evelyn Schalk Memorial Scholarship in the Bylaws. Evelyn is included in all other material. As the Bylaws require a 2/3 vote and an update with the State of Missouri. It was decided that the change would be included in the next necessary Bylaw update.
- g. Past Presidents Committee: No update
- h. Nominating Committee:
- i. Since six out of eight board members were replaced last year, the only vacancy for the year is President - Elect.
 - ii. The Board encourages members to start thinking about next year and if they would like an opportunity to take on a leadership role. The offer stands to join committees as well.
 - iii. Mark Urbanovsky was nominated as President – Elect. No other new nominations were made.
 - iv. The Board nominations are as follows:
 1. President: Nara Sin
 2. Secretary: Niki Lambrou
 3. Treasurer: Michael Sestak
 4. Past President: Catalina Weaver
 5. Past President: Dale Brockamp
 6. At – Large Member: Angela Lindgren
 7. At – Large Member: James Rogers
 - v. A motion was made to accept the Executive Board by acclamation. The motion was seconded and the motion passed.
- i. Time and Place Committee:
- i. Illinois was nominated for the 2025 ACE Conference.
 1. Dale asked if any members saw an issue with the conference being hosted at a casino, no issues were raised.
 2. A motion was made to approve Illinois for next year and was seconded. The motion passed.
 - ii. We are looking for a host for the 2026 Conference, reach out with any questions.
- j. History Committee:
- i. Submit your conference photos to Todd.
 - ii. Terry noticed some errors in the list of past presidents and conferences. If anyone else notices anything, reach out to Todd so it can be corrected.
- k. Membership Committee:
- i. A big thank you to the Membership Committee for so many new members at this year’s conference, which put us at 17 states in attendance. Conference attendance is noted as 47.
 - ii. The sooner the Save the Date is posted, the better it is for the committee to get the word out. This year they divided states and reached out to engineering departments and directors asking for attendance. Next year, the committee hopes to gain even more states and members.
 - iii. Todd and Terry offered to post the ACE Conference on the SOBA website and forum in the hopes of gaining additional members.

- iv. If anyone knows of past members who have passed in the last year, reach out to Catalina to have them honored.

VII. Adjournment

- a. A motion was made to adjourn and was seconded. The motion passed.